

Follow-up Meeting

Student Name _____ Birth Date _____ ID# _____
Referring Teacher _____ Meeting Date _____ Tier _____

Team members present:

Attach pertinent data that may assist with the problem solving process.
Review the data. Did the intervention produce a:

- _____ Positive Response (gap is closing)
Continue with the current goal or continue to increase goal.
- _____ Questionable Response (Gap widening slows, but still widens)
Review implementation integrity. Increase intensity of intervention and re-assess.
Return to problem solving if necessary.
- _____ Poor Response (gap continues to widen with no change in rate)
Review implementation integrity. Identify error in intervention design or Problem analysis.
Return to problem solving.

Problem Solving

What is the problem _____

Why is the student not attaining benchmarks _____

Review, Interview, Observe, and/or Test to obtain information (RIOT).

Consider the **Instruction, Curriculum, Environment and the Learner** (ICEL).

Write a Hypothesis Statement:

The problem is occurring because _____
_____. If _____
_____ would occur, and then the problem would be reduced.

Case Review Documentation Form
Follow-up Meeting

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Next Steps: _____

Interventions Implemented	Intervention Frequency/ Duration	Intervention Date	Satisfactory/ Unsatisfactory	Decision

Who is responsible for implementation? _____

What data will be collected? _____

How often will data be collected? _____

What is the evidence that adequate progress is being made? _____

Intervention Fidelity is Observed by _____ Frequency _____

Recommendations/Other Information: _____

Next meeting scheduled _____